

# EZ Way Ceiling Lift Competency Checklist

Purpose: To assist in the proper training of operating the EZ Way Ceiling Lift.

Staff Name: \_\_\_\_\_ Date: \_\_\_\_\_ Observed by: \_\_\_\_\_

Yes No

## 1. EZ Way Ceiling Lift Pre-Operation Check

- a) Demonstrate how to turn EZ Ceiling Lift on/off.
- b) Demonstrate how and when to change batteries.
- c) What are the 2 different methods to raise/lower the resident/patient?
- d) Locate emergency stop button and state its purpose.
- e) Locate safety down feature.
- f) Examine sling for any sign of wear/tear.
- g) Identify where charger is located (fixed motor or portable motor).

## 2. EZ Way Ceiling Lift Sling Usage

- a) Demonstrate proper fitting of sling to resident/patient.
- b) Demonstrate proper application of sling.
- c) Do you cross the legs of the sling when attaching it to the lift?
- d) Explain the different loops and their usage for positioning.
- e) Demonstrate proper attachment of sling to lift.
- f) What are the 3 handles on the back of the sling used for?
- g) Demonstrate proper removal of sling from underneath resident/patient.

## 3. EZ Way Ceiling Lift Operation

- a) Where should the hangar bars be located when attaching the sling to the unit?

For any questions or concerns, please refer to the EZ Way Ceiling Lift operator's manual or training video.

ANSWERS: 1a) Use the power button located on control panel or by pushing the up or down button on the hand control. 1b) Charge when the lift is not in use. The LCD will read charge battery when the batteries become discharged. 1c) Using buttons on hand or up/down buttons on face of control panel. 1d) Fixed motor: Red cord descending from the motor – used to disengage the motor. Portable motor: The red emergency stop button on the top of the motor instantly cuts power to the motor. 1e) Fixed motor: Pull the red strap hanging from the motor past the Emergency Stop Position to activate Emergency Down. If power is lost, insert 1/8" hex key into the hole on side of the lift and manually lower turning wrench counter-clockwise. Portable motor: Push the red button on top of the motor past the Emergency Stop Position to activate Emergency Down. If power is lost, insert 1/8" hex key into the hole on side of the lift and manually lower turning wrench counter-clockwise. 1f) Look for intact stitching & seams; Look for fraying or ripped loops and/or material; inspect material for excessive wear by holding up to light. 1g) Fixed motor: Charging station is built into the end of the ceiling track. Portable motor: Charger adapter plugs into front panel of motor. 2a) At a minimum, top of sling to top of "horseshoe" portion of sling should run vertically; place sling on bed so handles are touching the bed & center fold is near center of the bed-where patient's spine will be; top of sling should align with neck line and bottom of sling body should be 2-inches below tailbone. Tuck top half of sling near patient. Roll patient to other side, pull top half of sling through. When in seated position, slide sling (handles facing outward) behind patient with bottom of sling 2-inches below tailbone. Slide sling of sling through. 2b) Crossing legs is the safest procedure. Multi-leg sling may be used to cradle legs, instead of threading straps between legs to cross. Caregiver must assess condition of patient to determine if this is appropriate. 2d) Leg loops: Shorter loops recline patient further; longer loops place body in upright sitting position. Shoulder loops: Longer loops recline patient; shorter loops place in upright sitting position. 2e) Once sling is applied underneath a patient, attach two loops of same color nearest the head and shoulders to the hangar bar hooks closest to the head. Once legs of sling have been fitted underneath legs and crosses, attach two loops of same color to the hangar bar hooks located nearest the feet. Ensure all loops securely fastened to hooks before lifting. 2f) Straps are for guiding patient and rotating patient while suspended; Also helps with upright seated positioning when the middle strap is held stationary, just prior to seating patient. 2g) If supine, log roll patient to one side folding half of sling and tuck under patient. Roll patient in other direction and remove entire sling from under patient. If seated, gently pull legs of sling from under patient's legs placing sling legs to side of patient. Grasp middle handle and gently pull upward, removing sling from behind patient. 3a) Motor, strap and hangar assembly should be located directly above patient – centered over sternum when in supine position.